



JOB DESCRIPTIONS – TRAINEES AND STUDENTS

TARGET FIELDS: Engineering, Science, Communication, Design

LOCATION: Figueira da Foz, Portugal

DATE: from February 2018

ABOUT THE COMPANY - ECOGESTUS is an environmental consulting and engineering company (SME) focusing on waste and resource management, circular economy and marine litter.

Established in 2005 it has experience these fields both in Portugal, Europe and Africa (São Tomé, Mozambique, Guiné-Bissau). ECOGESTUS emphasises quality and innovation by implementing the best practices and technologies.

Since 2005 we have been working with Trainees from all over Europe with very rewarding results. Both ECOGESTUS and Trainees profit from each other, developing new skills and learning how to “work across cultures”.

BRIEF DESCRIPTION OF THE ROLES - Under the supervision of the Senior Consultant, the Trainee performs engineering, managerial, administrative and communication tasks. Essential job functions of the Trainee position include, but are not limited to:

- **Engineering calculations:** accurately completing detailed engineering calculations on a daily basis and delivering reports concerning waste management in municipalities.
- **Software:** spreadsheets and writer sheets with excellent Excel command is expected as well as MS Office and Internet working tools.
- **English is a must as a working language**, both written and spoken

WORKING CONDITIONS - Trainees interact, solve problems, motivate and serve a large group of people. Trainees need to be alert, positive and approachable by everyone. They must cope effectively with widely diverse personalities.

WORKING HOURS - Full time, 35 hours per week, Monday to Friday, between hours of 9:00 – 18:00 (typically 8h30-17h00), frequently also involving some periods (2 -4 days) of research in other towns and cities, in Portugal and abroad.

ACCOMMODATION - In the low season months (Oct – June), plenty of accommodation is available in Figueira da Foz (room less than 150 euro), and in the nearby University town of Coimbra (40 km; 1 hour by train). We will help !

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